

**FINLEY STADIUM**  
**DAVENPORT FIELD**  
WHERE CHATTANOOGA PLAYS™

**FIRST HORIZON**  
**PAVILION**



# VENUE SPECIFICATION GUIDE

*Friends. Forward. Full Speed.*

2023

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# Welcome Message



**Brian Wright**  
*Executive Director*

Dear friends,

Chattanooga is a music town right in the heart of the most amazing music corridor in the world; a two hour drive west to Nashville, southeast to Atlanta, southwest to Birmingham, and north to Knoxville. Historically, though Chattanooga has been overlooked and passed over by major touring acts for the four cities listed above. That's history though.

Our neighborhood, the Southside, is Chattanooga's nightlife center with music venues in the 200-800 capacity range and growing. Our Downtown theatre venues, Tivoli Theatre and Memorial Auditorium, are thriving in the 1,500-3,000 capacity market. Our riverfront festivals, Riverbend and Moon River, are annual staples, drawing 15,000+ each. Now Chattanooga's

biggest venues, Finley Stadium and First Horizon Pavilion, are in the concert business. And here to stay.

After spending the last 5+ years at Mercedes-Benz Stadium in facilities and project management, planning and working the biggest concerts in the world - Taylor Swift, Kenny Chesney, Garth Brooks, Beyonce, and Coldplay - our team has put in the legwork to plan and prepare this guide and is able and ready to pull off full-stadium shows, half-stadium amphitheater-style shows, and standing room only pavilion shows.

Our Hometown Hero, Kane Brown's May 2022 sold-out stadium show at Finley was a magical event that has created a surge of energy by Chattanoogaans around bringing more large touring concerts to town. Our City of Chattanooga and Chattanooga Tourism partners are invested in this effort. Our organization is dedicated to this effort. Let's make it happen!

-Brian

# Chattanooga



A dynamic, walkable city nestled along the banks of the Tennessee River, Chattanooga is surrounded by the natural splendor of picturesque mountains and offers a variety of outdoor adventures. Chattanooga is one of the most revitalized cities in the country with thriving arts, music, and dining scenes complemented by exceptional world-class attractions. The Scenic City offers all the amenities of a major metropolitan city in a comfortable, convenient, and beautiful location, including a free electric shuttle serving the downtown area and the fastest citywide internet speeds anywhere in the world.. With 180,353 people, Chattanooga is the 4th largest city in Tennessee.

Chattanooga was made for sports and entertainment. We have innovative venues we built from the ground up. Our stadium is surrounded by all the amenities – restaurants, nightlife, and shopping.

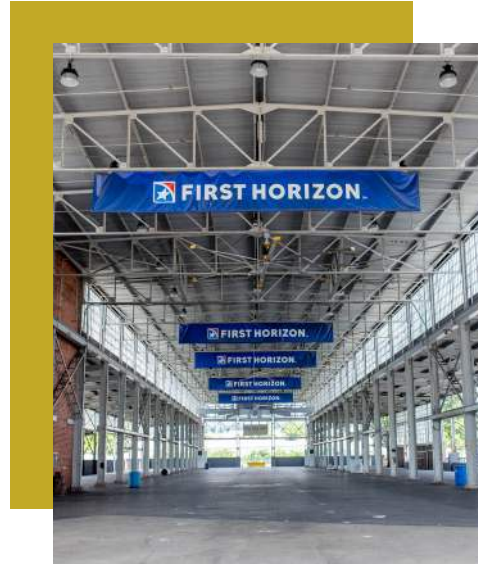


For more Information visit  
<https://www.visitchattanooga.com/>

# Our Venues



Finley Stadium  
Davenport Field



First Horizon  
Pavilion

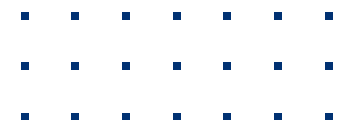


Ultra Club

# Finley Stadium Davenport Field



# Finley Stadium Davenport Field



## Technical Information



### Floor Size

105,000 square feet (Ampitheater style flooring requirements = 37,225 square feet)  
Dimensions: 421'x260'

### Typical Stage Size

Full Stadium: 95'x50'  
Half Stadium: SAM-575 97'x40'

### Load Capacities

80,000 lbs. psf where concert flooring exists. All rigging load capacities are determined by production and follow industry standards.

### Event Equipment

45,000 square feet of Matrax concert flooring.  
(1) Forklift – Show responsible for rental of equipment.  
(80) 8' Metal Bike Rack

### Load Docks

(2) Load-in Ramps, 20' wide

### Production Power

TV Truck Area - (2) 200amp 208 volt hookups,  
(1) 100amp 208 volt hookup).  
End Stage Locker - (1) 200amp 3-phase 277-480 volt. (1) 400amp 3-phase 120-208 volt. (1) 200amp 3-phase 120-208 volt.

### Spotlight Locations

(3) South Skybox Rooftop.

### Production Board

Outdoor Daktronics LED Video Display 15HD  
480x1392

### House Sound

Stadium Speakers dispersed from Scoreboard.

### House Lights

(256) fixtures across 8-poles. 82.65 average footcandle, centrally controlled for ability to limit output.

### Production Spaces

(2) Full-size Football Locker Rooms w/ divider wall. (2) Coaches Locker Rooms. (2) Training Rooms. (2) Officials Locker Rooms.  
11,375 square feet total.

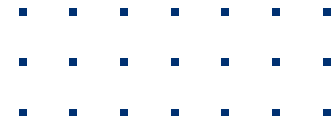
### Catering Areas

Stadium Club: 4,000 square foot club space available for load-in/ load-out crew meals. Venue controlled space on event days.

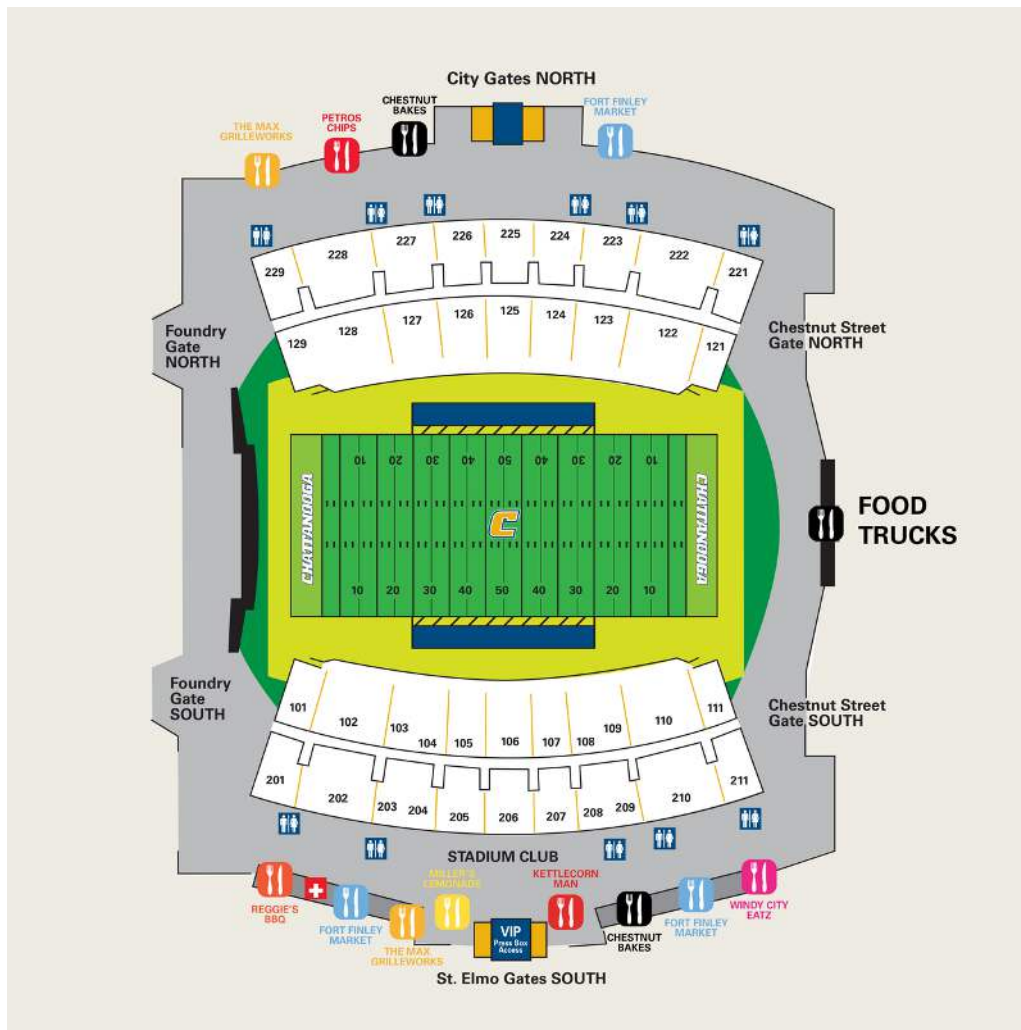
### Internet Connectivity

Stadium features 5Gig capacity in Club, Skyboxes, Locker Rooms, and BOH areas.

# Finley Stadium Davenport Field



## Sports Set - Full Stadium



### CAPACITY = 20,985

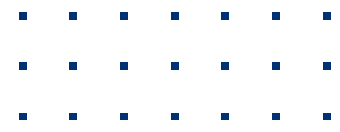
- Premium Chairback = 1,566
- Bench Seating = 17,997
- Lawn Hill Seating = 608
- Skybox Seating = 814

### ENTRY LINES = 32

- North City Gates = 8
- Chestnut East Gates = 8
- West Foundry Gates = 6
- South St. Elmo Gates = 8
- Premium Entrance = 2



# Finley Stadium Davenport Field



## End Stage - Full Stadium



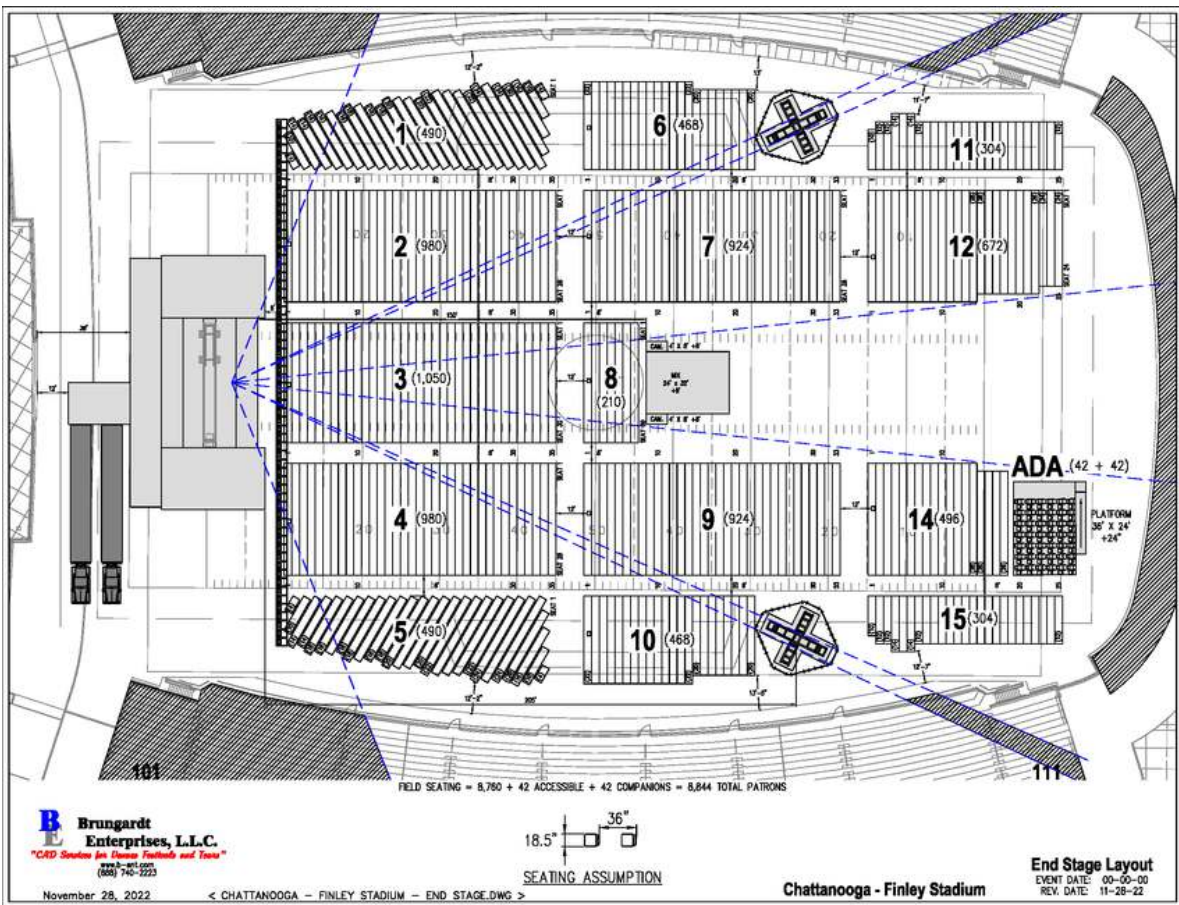
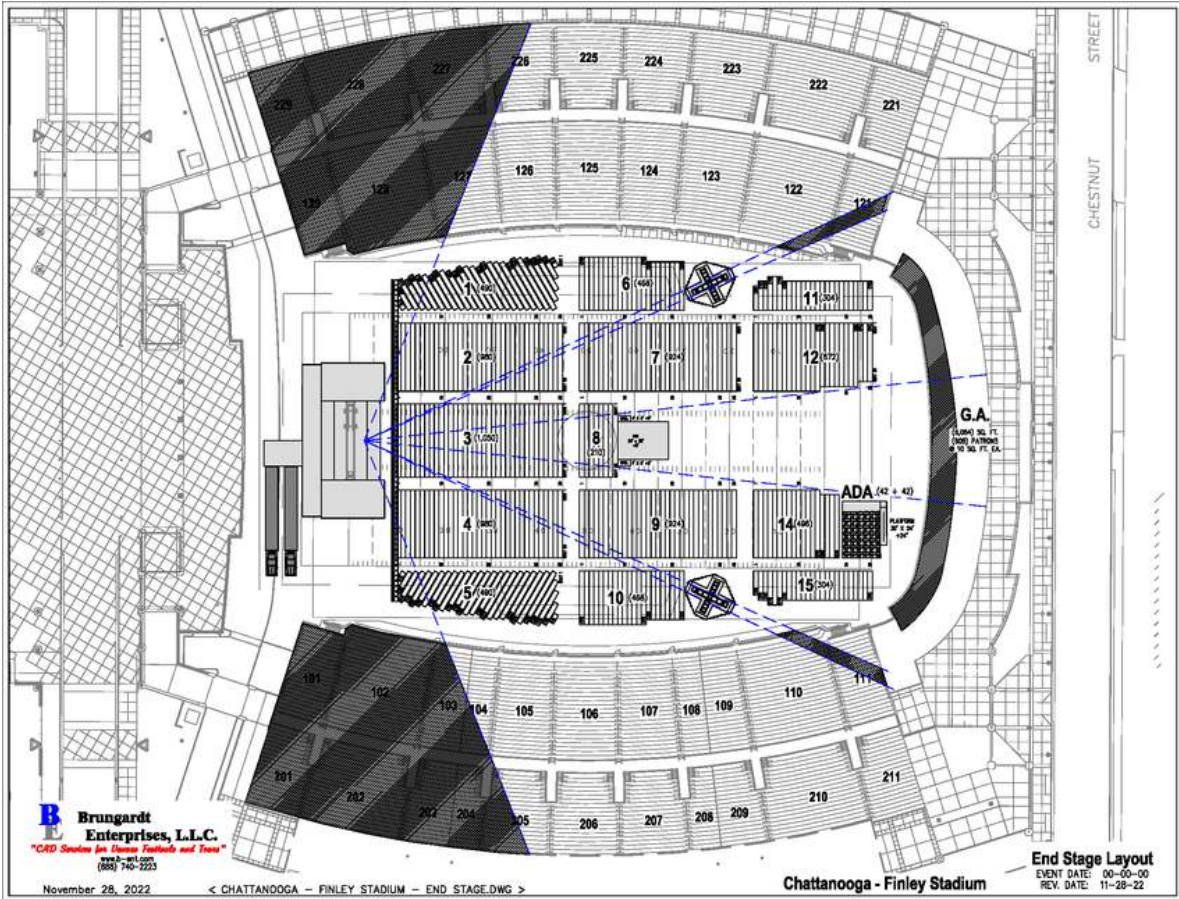
### CAPACITY = 23,928

- Floor Seats = 8,958
- Premium Chairback = 1,566
- Bench Seating = 12,222
- Lawn Hill Seating = 608
- Skybox Seating = 574

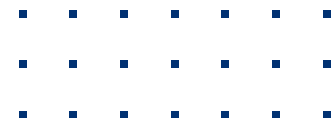
### ENTRY LINES = 30

- North City Gates = 8
- Chestnut East Gates = 4
- West Foundry Gates = 4
- South St. Elmo Gates = 8
- North Ramp Field Gate = 6

# End Stage - Full Stadium



# Finley Stadium Davenport Field



Amphitheatre Style - Half



**CAPACITY = 11,251**

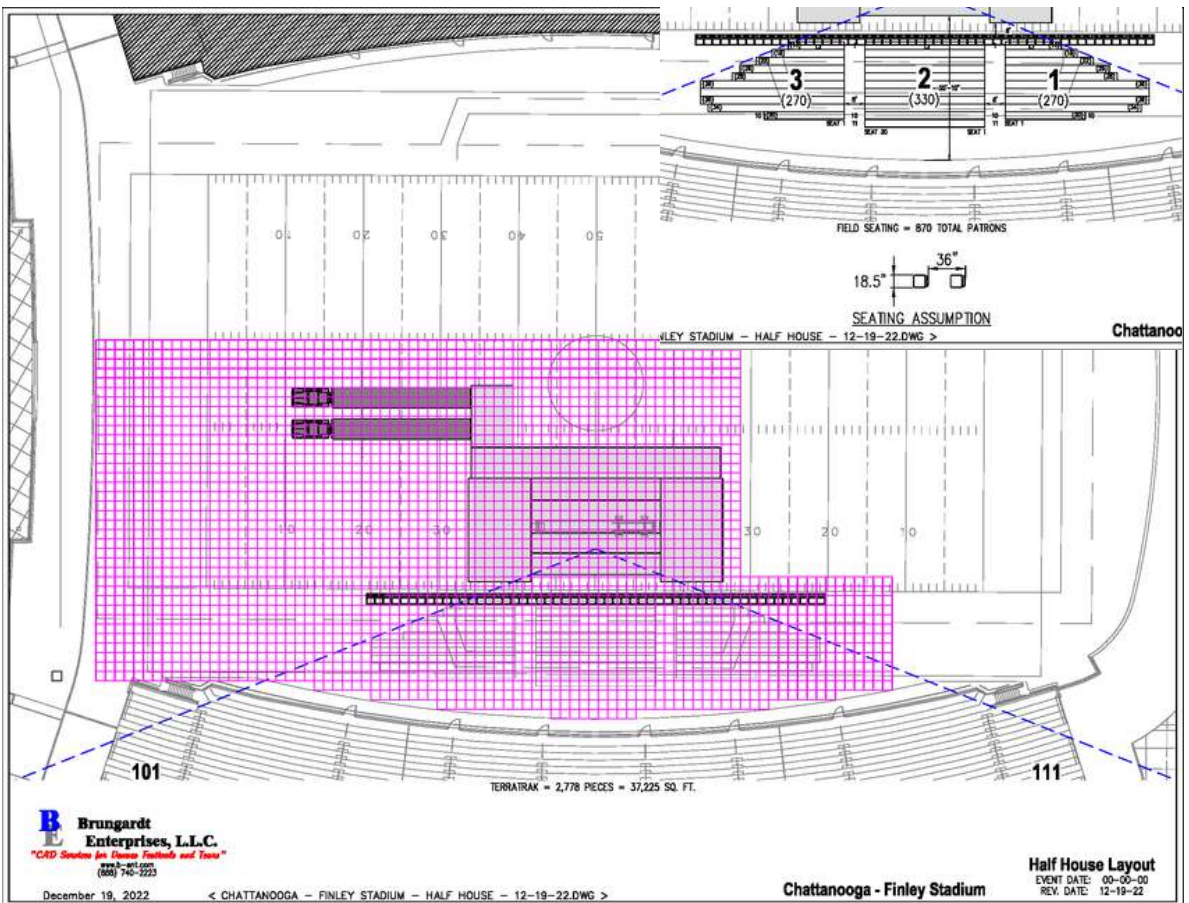
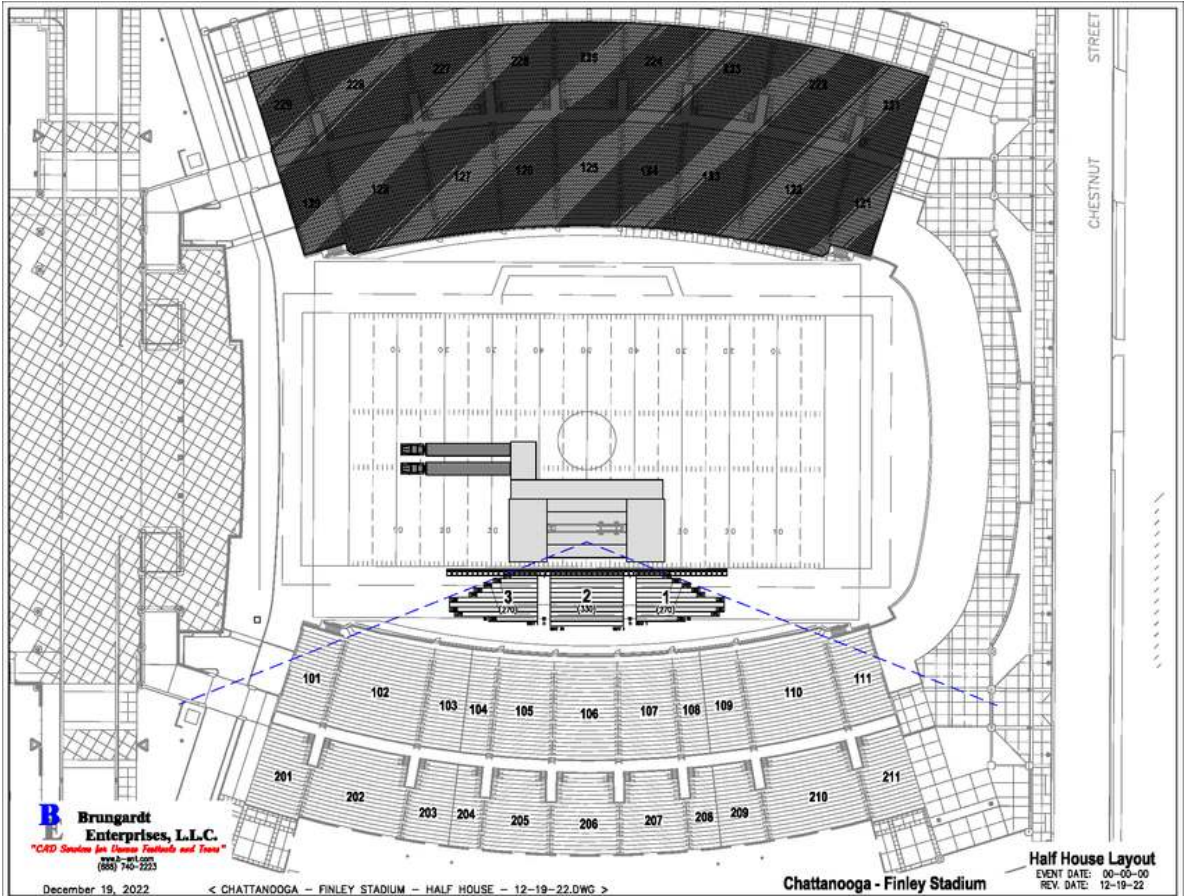
- Floor Seats = 870
- Premium Chairback = 1,566
- Bench Seating = 8,001
- Lawn Hill Seating = 0
- Skybox Seating = 814

**ENTRY LINES = 14**

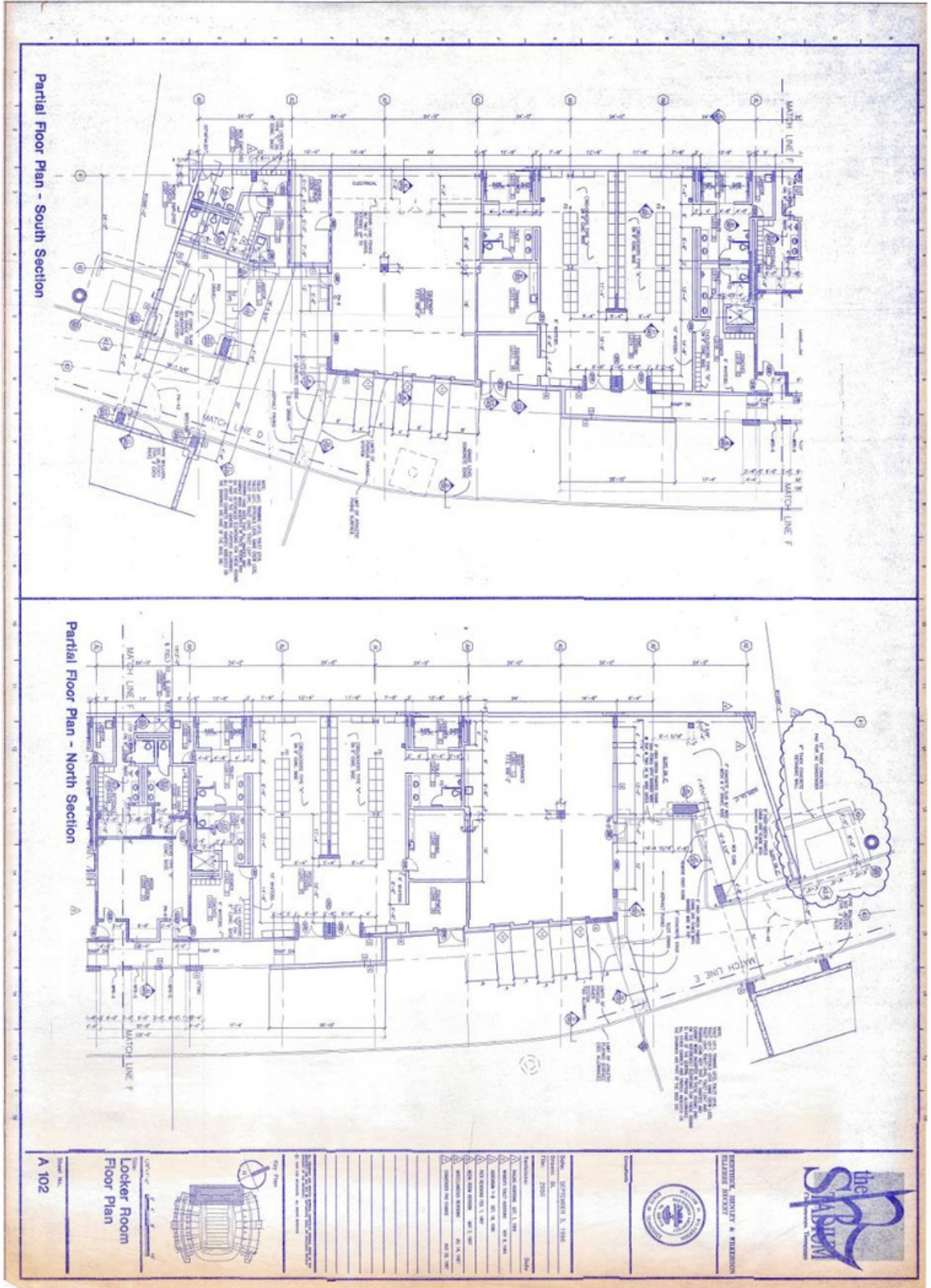
- North City Gates = 0
- Chestnut East Gates = 0
- West Foundry Gates = 4
- South St. Elmo Gates = 8
- South Ramp Field Gate = 2



# Amphitheatre Style - Half



# Dressing Rooms



# Case Study

# Kane Brown

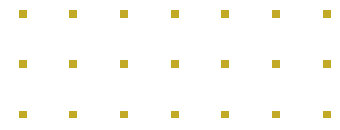


**Kane Brown returned to his hometown of Chattanooga, Tennessee on Saturday (May 7, 2022) for an incredible homecoming show at Finley Stadium that fans in the Scenic City will be talking about for years to come. The sold-out show marked the first time Brown has played Chattanooga in over six years, as well as his very first headlining stadium concert.**

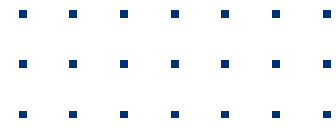
*18,496 Tickets Sold - \$1,162,474.00 Ticket Gross -  
\$2+ million in Local Economic Impact - Hotel Demand of 1,1881 rooms*



# First Horizon Pavilion



# First Horizon Pavilion



## Technical Information



### Floor Size

40,000 square feet  
Concert Dimensions= 420'x120'

### Typical Stage Size

48'x40'

### Load Capacities

Paved Concert Foundation. All rigging load capacities are determined by production and follow industry standards.

### Stage Rigging Size, Loads

35' X 53' Stage Roof. 48' Truss Height.  
4,272 Uniform Load. 2,650 Point Load.

### Event Equipment

(1) Forklift – Show responsible for rental of equipment.  
(80) 8' Metal Bike Rack.

### Load-in Area

17' wide rear opening.

### Production Power

Rear Show Panel: 200amp, 480volt.  
Courtesy outlets every 40 feet.

### Spotlight Locations

N/A

### Production Board

N/A

### House Sound

N/A

### House Lights

Dispersed Hi-Bay LED fixtures throughout, customizable

### Production Spaces

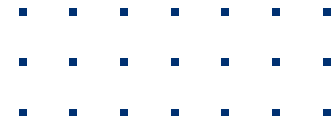
Rear of Pavilion= 9,375 square feet  
Stadium Locker Rooms available.

### Catering Areas

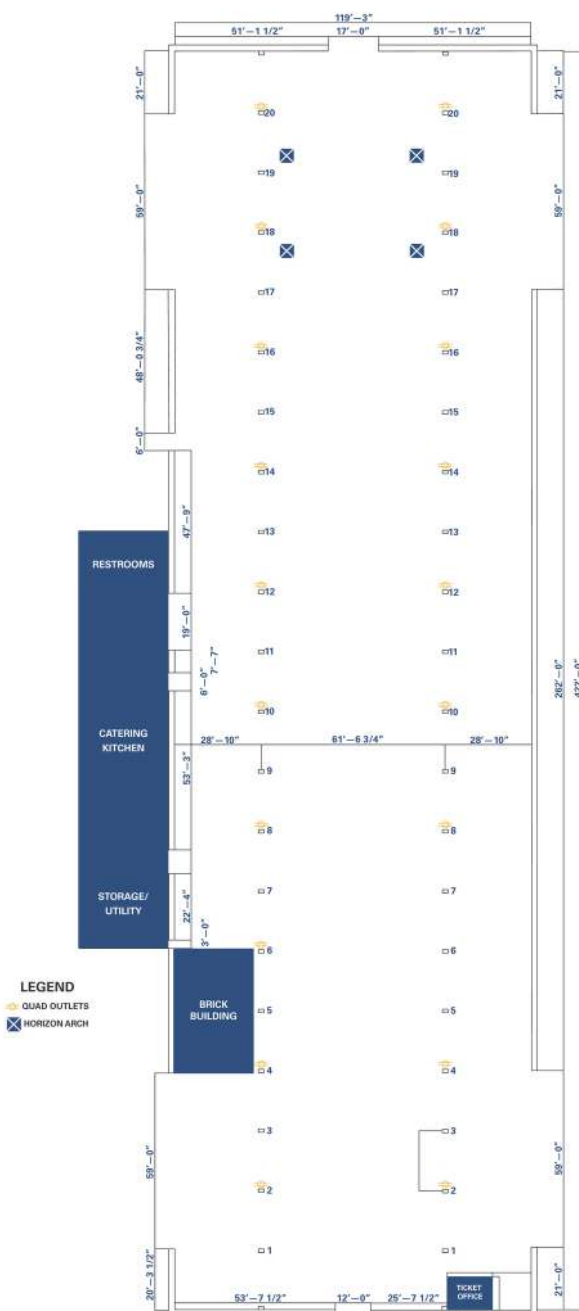
Full-service Catering Kitchen on premise  
Event Prep Room = 900 square feet



# First Horizon Pavilion



## Standing Room Only Show



**CAPACITY = 3,097 with Front Atrium Set**

Standing Room Only = 3,061

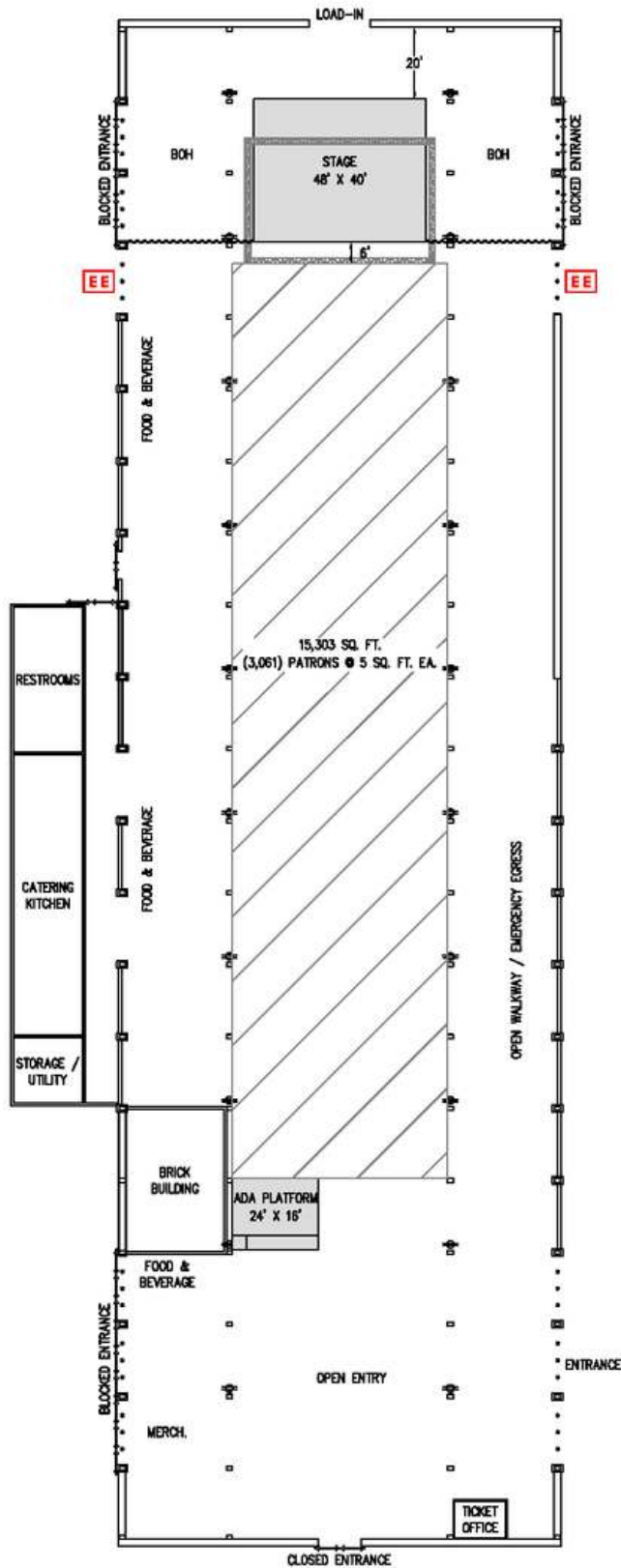
Accessible Seating = 36

\*Ability to expand with obstructed view, VIP, and rear standing-room only space.

**ENTRY LINES = 12**



# Standing Room Only Show



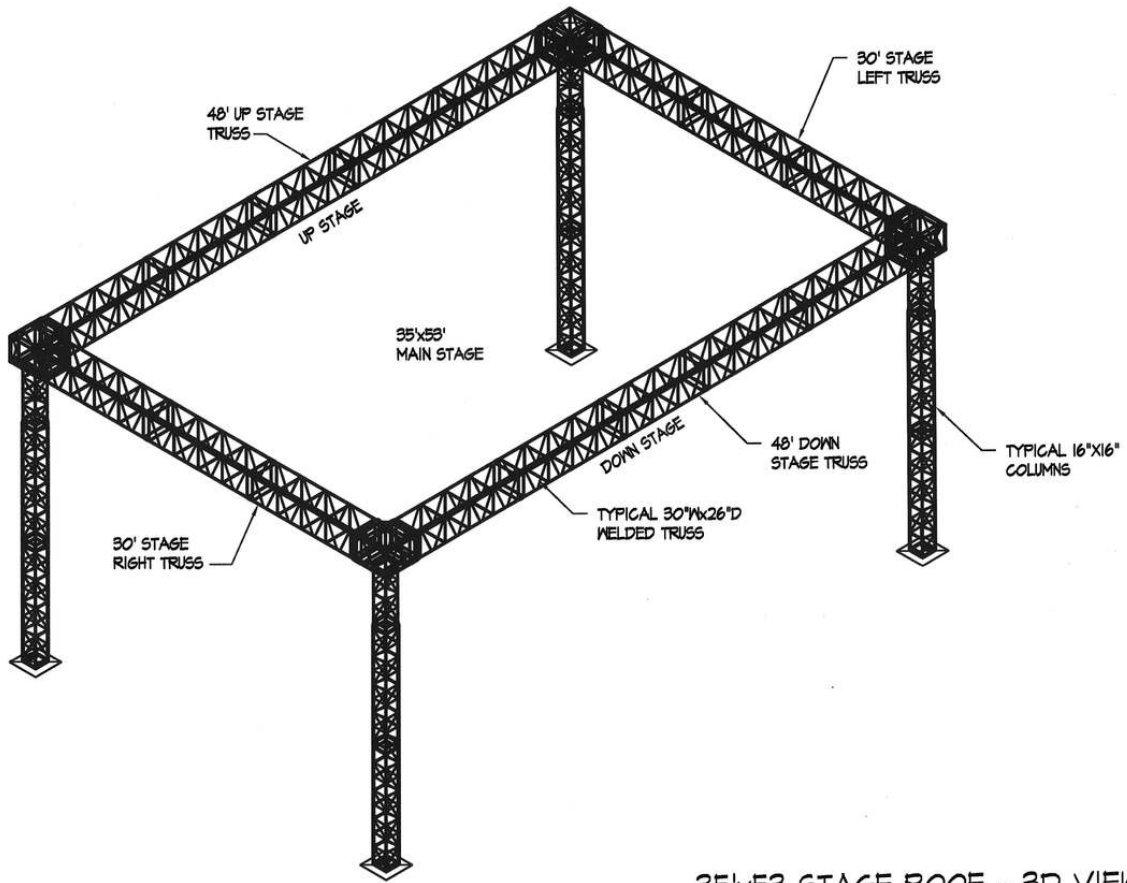
**Brungardt Enterprises, L.L.C.**  
*"CAD Services for Unique Festivals and Tours"*  
 www.b-ent.com  
 (888) 740-2223

Chattanooga - First Horizon Pavilion

**Floor Plan**  
 EVENT DATE: 00-00-00  
 REV. DATE: 12-19-22



# Stage Trussing Technical



35'x53' STAGE ROOF - 3D VIEW

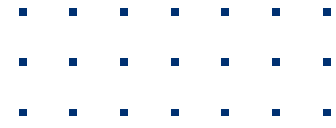
SCALE: N.T.S.

26x30 Truss Allowable Service Loads And Associated Deflections (Notes 1, 2, 3)											
Span (ft.)	Uniform Load			Point Load at Center		Point Loads at 1/3 Points		Point Loads at 1/4 Points		Selfweight	
	Load (lbs./ft)	Load (lbs.)	Maximum Deflection (in.)	Load (lbs.)	Maximum Deflection (in.)	Load (lbs.)	Maximum Deflection (in.)	Load (lbs.)	Maximum Deflection (in.)	Load (lbs.)	Maximum Deflection (in.)
30	154	4620	0.915	3800	1.233	2090	1.102	1395	1.043	-	0.048
48	89	4272	3.046	2650	3.066	2015	3.834	1340	3.579	-	0.268

Notes:

- 1) The load shown is the maximum load that the truss can support at that span. 6.7 pounds per square foot of wind load needs to be deducted for the area of roof that is covered at any given time.
- 2) The truss capacities are meant for lighting and equipment loads only. Occupancy loads have not been considered.
- 3) The load shown assumes no roof covering.
- 4) Loads applied to the trusses must be applied at panel points.

# First Horizon Pavilion



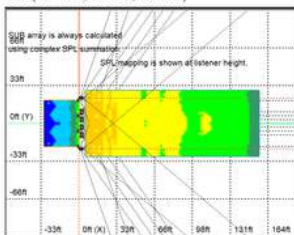
## d&b Facility 3D Sound Plot

ArrayCalc V10.26.3    Project: First Horizon- Chattanooga, TN    Date: 10/31/2022    Author: Tyler Walters

3D plot



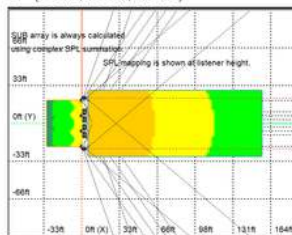
**A** (4000 Hz, 1/3 oct., 0.0 dBu)



**SPL calculation**

Resolution:	High (3ft)
Highest SPL:	113.7 dB
<b>Air absorption</b> On	
Temperature:	61 °F
Humidity:	60.0 %

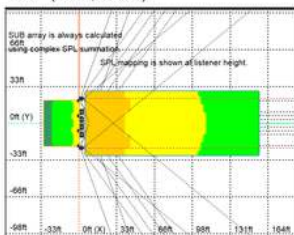
**B** (500 Hz, 1/3 oct., 0.0 dBu)



**SPL calculation**

Resolution:	High (3ft)
Highest SPL:	114.2 dB
<b>Air absorption</b> On	
Temperature:	61 °F
Humidity:	60.0 %

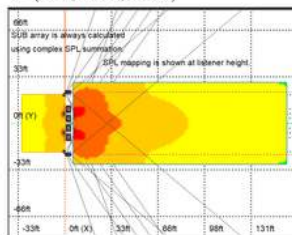
**Live** (Pink A, 0.0 dBu)



**SPL calculation**

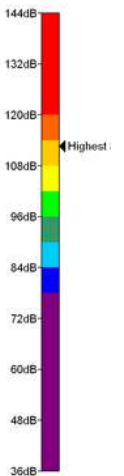
Resolution:	High (3ft)
Highest SPL:	112.6 dB
<b>Air absorption</b> On	
Temperature:	61 °F
Humidity:	60.0 %

**C** (80 Hz, 1/3 oct., 0.0 dBu)



**SPL calculation**

Resolution:	High (3ft)
Highest SPL:	123.9 dB
<b>Air absorption</b> On	
Temperature:	61 °F
Humidity:	60.0 %



# Case Study

# FreightWaves



On Nov. 1-3, 2022 FreightWaves is sponsoring what it bills as "a festival like no other" that will bring more than 2,000 logistics industry leaders from around the world to downtown Chattanooga for the "Future of Freight Festival," or F3.

FreightWaves has not only rented the entire Chattanooga Convention Center, but also the First Horizon Pavillion, Coolidge Park and other downtown attractions for what FreightWaves CEO Craig Fuller says will showcase Chattanooga to many of the top leaders and innovators in the trucking and shipping industry from around the world.

- Times Free Press



- Three national recording artist concert
- Fully catered and open bar party for 1,500 people
- Two-day load in, one day load out



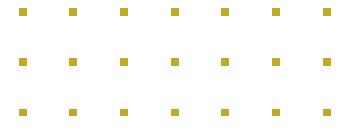
# Ultra Club



A 4,000 square foot, air-conditioned event space that can accommodate 320 guests for standing and networking events, and 200 for seated events. For smaller gatherings, a divider wall can be deployed. Additional features of this space are:

- 6 flat screen TVs with presentation capability.
- High-speed EPB Fiber Optics internet.
- Full-service bar to accommodate any alcoholic beverage service requirements with professional bartenders available for hire.
- Complete space renovation coming Quarter 1 of 2024.

# PARKING & TRAFFIC PLAN



# Campus Parking Map



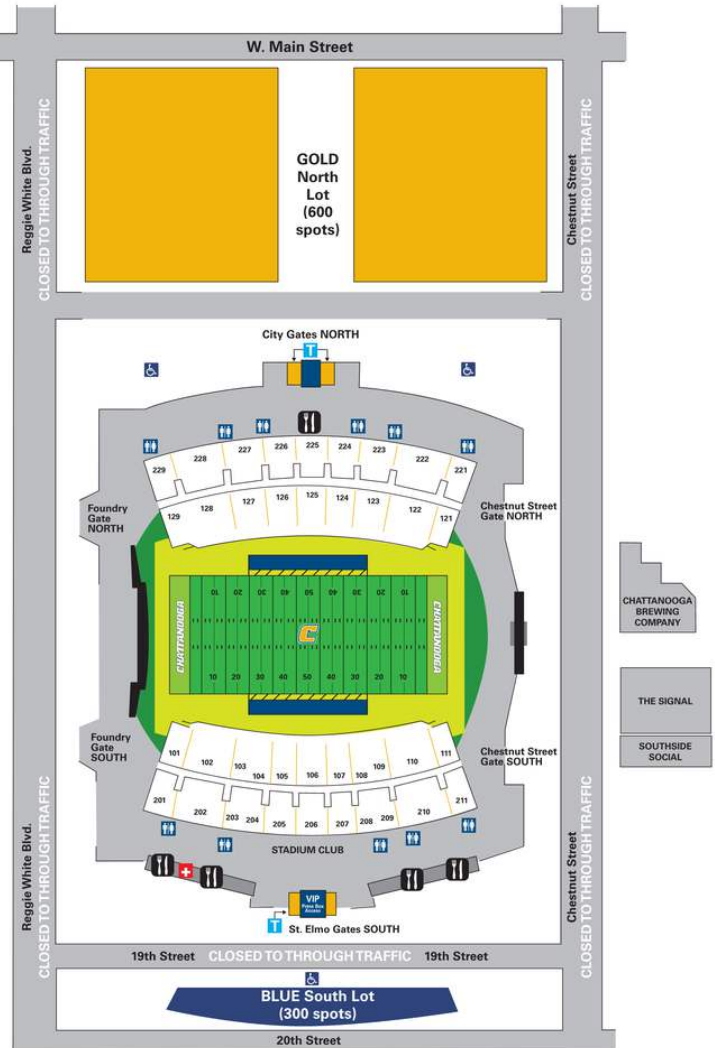
On-Campus Parking= 1,570

Off-Campus <1 Mile= 8,056

Total= 9,626 parking spaces



- Tickets
- Concessions
- Restrooms
- First Aid
- Handicap Parking






# Event Road Closures

**Finley Stadium**  
**Concert Road Closure**

Day of Event


Place signs & barricades as shown.

ADDITIONAL OFFICER REQUIRED AT THE INTERSECTION OF CARTER/W 13th/27 NB



APPROVED SHUTTLE BUS ROUTE

Travel west on W 17th St, north on Chestnut St, drop off/pick up on Chestnut street parking. Exit Chestnut onto W Main eastbound.



Must maintain access to rear of CBC

Update the closure dates and times on the permanent Special Event / No Parking signs along both sides of Chestnut St. from W Main Street to W 20th Street. **Signs to be placed 5 days prior to event. Dates/times for signs:**

5/7 from 8 AM-11:30PM

Example:

**NO PARKING DURING**

Event Day  
**8 AM - 11:30 PM**

PERM: 2281 Tower: 412-698-2323

**SPECIAL EVENTS**

- Traffic Sign required
- Type III Barricade required
- Traffic Cones (86)
- CPD officers required for Traffic Control (7)

Contact CDP for officers: 423-643-5446  
(CPD may require additional officers)

**Finley Stadium**  
**Concourse Road Closure**

Day of Event

3 PM until 8:30 PM

(or until reduced traffic volumes permit reopening)

Place signs & barricades as shown.

Page 4 of 6

**INSET 1**



- Traffic Sign required
- Type III Barricade required
- Traffic Cones (86)
- CPD officers required for Traffic Control (7)

Contact CDP for officers: 423-643-5446  
(CPD may require additional officers)





**INSET 1**

**DETOUR AHEAD**

**RAMP CLOSED AHEAD**

Message board to detour Carter Street ramp traffic to MLK exit

**BOARD TO SAY:**

EXIT 1A CARTER ST RAMP CLOSED	DETOUR EXIT 1B MLK KING BLVD
-------------------------------------	------------------------------------

Please install and activate this board SAT  
Day of Event, 3PM-8:30PM.

**HWY 27 NB CARTER STREET RAMP CLOSURE**

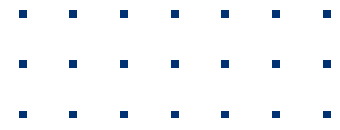
Per TDOT, ramp will close during expected peak arrival. Message board placed at W Main underpass. Close using drums w/lights plus TYPE III barricades.

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# Traffic Flow Plan



# The Stadium Corporation



## 1 Mission Statement

The Stadium Corporation’s mission is to improve the quality of life of the people of Chattanooga and the surrounding region by providing a versatile facility for community events that are entertaining, inclusive, and multicultural. We accomplish this mission through our three pillars:

- Friends of Finley: Create an engaging guest experience.
- Finley Forward: Run a clean, sustainable, and resilient facility.
- Finley at Full Speed: Host events that build community.

## 2 Organization

The Stadium Corporation, a 501(c)(3) organization, is overseen by a public-appointed Board of Directors and employs six full-time managers, in addition to 100+ facility operations, guest service, food & beverage, and security event staff.

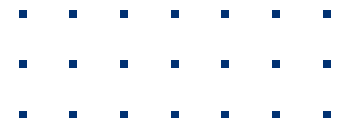
Finley Stadium, First Horizon Pavilion and surrounding property are jointed owned by the City of Chattanooga and Hamilton County, under a long-term operating lease with The Stadium Corporation

## 3 Primary Tenants

- **Chattanooga Mocs Football & Soccer** - Southern Conference, NCAA
- **Chattanooga Football Club** - NISA, USSF Tier-3
- **Chattanooga Tourism Sports** - Annual Economic Impact Events
- **The Chattanooga Market** - First Horizon Pavilion, Sundays
- **Main Street Farmers Market** - Blue South VIP Lot, Wednesdays



# Functional Areas



## 4 Ticketing

---

Promoters hold the right to contract and execute ticket sales in accordance with Landlord approved seating manifests.

## 5 Parking

---

1,200 guest parking spaces exist on campus. BrightBase Management is contracted to staff these lots. 2,748 spaces are in 3 garages within 1 mile, where relationships with property owners are established.

## 6 Food & Beverage

---

The Stadium Corporation retains all rights to the sale of food and beverage and maintains licenses and permits for the premises. A list of approved caterers is supplied to Promoters as needs arise.

## 7 Security

---

All ticketed stadium events are operated in accordance with a 2020 Homeland Security Audit. Specific event personnel requirements are made in coordination with the Chattanooga Police Department. Multiple private security firms, ZirkOps and Axis Security, are trained and familiar with the site and operations.

The Clear Bag Policy, bag searches and individual metal detection can be expected at all ticketed events at Finley Stadium upon entry. A list of prohibited items are posted, communicated and enforced at all stadium events.

# Preferred Vendors

## Audio Visual

Pisgah AVL

- Robert Shaffer

Robert@PisgahAVL.com

Solid Rock Systems

- Bryan Gross

bryan@solidrocklive.tv

## Concert Flooring

REV Entertainment

- Tony Folley

<https://reventertainment.com/>

## Crew Catering

Chatt Town Catering

- Denise Alcantara

denise@chattowncatering.com

Events with Taste

- Michelle Huffman Wells

info@ewtcaters.com

## Electrical

Lawson Electric

- Mark Fullam

mfullam@lawsonelectric.com

## Event Equipment Rental

Showtime Event Rental

(423)624-2040

Chattanooga Tent

(800)843-8514

HERC Rentals

(423)624-6955

## Labor Staffing

Labor Finders

- Magda Rodriguez

(423)698-5380

## Lodging

Chattanooga Hotel

(423)756-3400

## Medical

Erlanger Event Medicine

- Seth Gentry

seth.gentry@erlanger.org

## Plan Review

FSC - Life Safety Review

(913)722-3473

Clark Reder - Rigging Review

(513)851-1223

## Rigging

Crew One Productions

-Mike Lais

(615)242-4433

Atlanta Rigging Systems

(404)355-4370

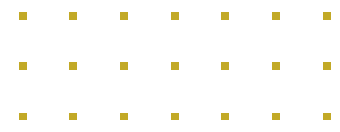
## Transportation

Premier Transportation

(423)499-9977



# Sustainability Initiatives



## Reducing Landfill Contribution

In 2022, we recommitted to recycling and waste reduction initiatives with the support of partners, Coca-Cola and NewTerra Compost. Aluminum is source recycled, with 100% of rebates donated to Habitat for Humanity projects locally. Back-of-house food waste is composted. In 2023, our goal is zero-waste skyboxes and a 50% overall diversion rate.

## Limiting our Footprint

Home to the largest solar farm in the Southeast in 2001 and a water reuse cistern for parking lot irrigation, Finley was an early adapter in limiting our footprint. Today, the facility is continually retro-commissioned through daily operations with LED lighting, low-flow fixtures, energy efficient HVAC controls, and a Reduce, Reuse, Recycle mindset amongst staff.

## Supporting Local

Our campus is the home for local vendors in Downtown Chattanooga with two weekly markets exclusively supporting local farmers and small business owners. Stadium events feature locally sourced food and beverage offerings, while our Pavilion is home to 25+ annual non-profit fundraisers at accessible rental rates.

# Confetti Policy



**POLICY:** All material used for pre-and post-event celebrations on or near the playing field must follow the guidelines listed below. Exceptions to these guidelines must be tested on site and approved by the Executive Director of Finley Stadium. Confetti, or celebratory material (streamers etc.) used in other locations on site should still follow the guidelines listed below. Exceptions to these guidelines also need to be tested and approved by the Facilities Manager.

## GUIDELINES:

1. Satin white fluttering rectangles made from water soluble rice paper is the only permissible type of confetti used in any confetti display
2. Absolutely no Mylar material shall be used in any confetti
3. All confetti must be a minimum of 1 inch by 1 inch in size
4. Absolutely no small confetti or glitter is to be used
5. Unless deemed a major Championship event, confetti will not be permitted when another major event will be held the next day at Finley Stadium
6. Approval must be granted from the Fire Marshal if pyrotechnics and confetti are to be used simultaneously
7. A standard clean-up charge of \$ 1,500.00 will be assessed for all confetti field clean up productions.
8. All confetti productions shall generate from field level and not target the seating areas
9. All confetti shall be cleaned off all equipment before exiting the field and shall be free of confetti/streamers and in the origin of the pre- confetti shoot: i.e. stages, speakers, props, and equipment shall exist the field in the manner it entered the field free of debris.

## MATERIAL USAGE:

Suggested/ Preferred Material:

Product Name: CleanFree@ Water Soluble Paper

Chemical Product Name: Sodium Carboxymethyl Cellulose

Suggested/ Preferred Material Composition :

Mixture and CAS Number: Sodium Carboxymethyl Cellulose: 9004-32-4

Wooden Pulp: 65996-61-4

Suggested Product/ Service Provider:

Artistry In Motion, INC  
19411 Londelius street  
Northridge, CA 91324  
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# Pyro Policy



The intent of this policy is to provide guidelines and procedures by which Fireworks / Pyro may be safely displayed and/or discharged on The Stadium Corporation (TSC) Campus. TSC Requires that All Sponsors of Pyrotechnics displays hire a properly licensed vendor to perform the display. This vendor must adhere to all Tennessee State and local laws and city codes regarding pyrotechnics displays, storage, and transportation of fireworks. Any and all pyro used on the TSC campus must be approved by the Executive Director, The Facility manager, and the City of Chattanooga Fire Marshall.

1. The sponsor of the pyrotechnics event shall comply with insurance requirements in the applicable contract.
2. The pyrotechnical operator shall comply with the attached Insurance Exhibit on Page 3.
3. The fireworks company/operator shall supply all the following: Fireworks. tools and equipment related to the pyro production transport and install.
4. Pyro contractor is responsible for receiving. safety, on-site storage, and the necessary number of qualified personnel needed to set-up the fire display thoroughly clear the entire area of fireworks debris after the event.
5. Operators shall be licensed or approved in accordance with all applicable state laws including providing the quantity and size and duration of fireworks/ pyro production. The fireworks display contractor shall be required to conduct an on-site safety assessment or determine the same from previous site experiences. prior to submitting a bid for a show.
6. TSC or State Fire Marshal's office has the sole authority to suspend or terminate firework displays at any time upon their own discretion.
7. A Fire Marshal must be on-site at any point during a pyrotechnical show and rehearsal
8. Pyro contractors shall provide all labor including transport related to their production.
9. Changes to approved pyro plan must be communicated to Fire Marshall and Event Management and confirmed acceptable by the Fire Marshall prior to show.



# Pyro Policy Cont



## Liability and Workers' Compensation Insurance

a) Throughout the term of this Agreement (including any extensions thereof), Operator shall provide and maintain in full force and effect, at its expense, the following insurance coverage: Commercial General Liability insurance which covers, without limitation, the use and operation of pyrotechnics and/or special effects, with limits not less than \$5,000,000 each occurrence and \$5,000,000 in the aggregate. Such insurance shall include coverage for contractual liability (applying to the terms and conditions of this Agreement), personal injury liability, advertising injury liability, property damage liability and bodily injury Liability (including death ) and products and completed operations.

(vi) Automobile Liability insurance, including coverage for owned, non-owned and hired vehicles. With limits not less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage

(vi) Worker's compensation insurance in compliance with Tennessee State law including Employers Liability Coverage with limits of not less than \$ 1,000,000 for Bodily Injury by Accident each Accident \$1,000,000 for Bodily Injury by Disease Policy Limit and \$1,000,000 Bodily Injury by Disease each Employee.

b) All insurance required above shall include Terrorism coverage, to the extent available under TRIA or an extension thereof.

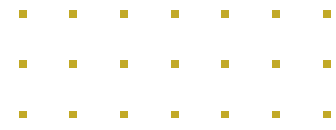
c) The Commercial General Liability and Automobile Liability insurance shall name the following as additional insureds: The Stadium Corporation, Hamilton County, and The City of Chattanooga.

d) All such insurance required above shall be primary and noncontributory to any other insurance

available to the additional insureds (described above), written by insurance companies qualified to do business in the state of Tennessee with A.M. Best ratings of "A" VII or better in the latest edition of Best's Insurance Guide and Key Ratings. Operator will be responsible for its subcontractors' compliance with this provision and obtaining the required insurance. Policy limits may be satisfied by a combination of primary and excess/umbrella policies.

e) In the event of a cancellation or termination of the Policies, Operator shall provide TSC with prompt written notice.

# Contractor Code of Conduct



The Stadium Corporation (TSC) Code of Conduct defines standards for fair, safe, and healthy workplaces throughout our supply chain. TSC is committed to meeting fundamental responsibilities in the areas of ethics, human rights, labor, safety, environment, and community, and it holds its business partners to the same set of principles. TSC Code of Conduct binds Contractor's, subcontractors, suppliers, and vendors (collectively "Partners"), and their supply chain, to the following minimum standards, which are based on the Ten Principles of the UN Global Compact and the UN Sustainable Development Goals (SDGs). TSC reserves the right to monitor and audit our Partners at any time to ensure that these responsibilities are being honored.

## A. Ethics

TSC expects all of its Partners to act in accordance with the highest standards of business ethics and to avoid any appearance of impropriety. Fraud, deception, and dishonesty. Contractor will not tolerate any attempt by its Partners to defraud, deceive, or engage in dishonest business practices.

- **Bribery and corruption** - TSC expects its Partners to conduct business with integrity, and it will not tolerate any form of bribery or corruption.
- **False claims** - It is a felony to knowingly make a false claim or false statement to the Government, and such conduct by any Partner will not be tolerated.
- **Open and fair competition** - TSC values open and fair competition and will not tolerate any violation of antitrust laws, competition laws, or related regulations.
- **Gifts, gratuities, and kickbacks** - Contractor prohibits all Partners and their supply chain from involvement with or the giving or receiving of gifts, gratuities, kickbacks, or payments that are in violation of the law.
- **Conflicts of interest** - Partners should avoid any relationship or activity that impairs their ability to make objective and fair decisions when performing their jobs. It is the responsibility of every Partner who knows of any activity that is in violation of laws, regulations, or contracts to report such activity promptly.

# Contractor Code of Conduct Cont



## B. Human Rights

Our Partners agree to:

- A workplace that is free of abuse, bullying, harassment, and discrimination.
- Employment that is voluntary and only offered to persons over the age of 16.
- Working hours that are not deemed excessive by definition of the law.
- Compensating their employees in a timely manner.

## C. Safety

TSC Partners are required to adhere to specific requirements to ensure an injury-free workplace, including:

- Develop and maintain safety programs and procedures that meet or exceed federal, state, and local laws, regulations, and standards.
- Ensure employees are properly trained and provided with the proper equipment to perform safe work.
- Encourage employees to stop unsafe work.

## D. Environment

TSC Partners agree to protect human health and the environment by meeting applicable regulatory requirements pertaining to air emissions, waste, and water. Partners will favor the use of non-hazardous products and materials, and will choose recycled and reclaimed materials whenever possible.

## E. Community

Contractor requires all Partners to make every effort to maximize opportunity to obtain minority, women-owned, and disabled veteran business enterprise (MBE/WBE/DVBE) participation in all purchasing and contract business.

**Our Commitment :** The reporting of violations is particularly important to TSC. TSC will immediately investigate any report of misconduct that comes to its attention. It is TSC's intention to voluntarily disclose misconduct involving or affecting TSC, and promises not to tolerate retaliation or discrimination against anyone who has raised an issue in good faith.


# Hot Work Permit



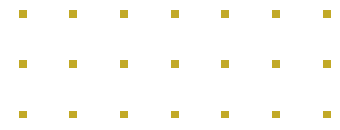
## HOT WORK PERMIT

**STOP!**  
**Avoid hot work when possible! Consider using an alternative cold work method.**

This Hot Work Permit is required for any temporary operation involving open flames or producing heat and/or sparks conducted outside a Hot Work Designated Area. This includes, but is not limited to brazing, cutting, grinding, soldering, torch-applied roofing and welding.


Instructions for Permit Authorizer	Part 1
<ol style="list-style-type: none"> <li>1. Specify the precautions to take.</li> <li>2. Fill out and keep <b>Part 1</b> during the hot work process.</li> <li>3. Issue <b>Part 2</b> to the person doing the job.</li> <li>4. Keep <b>Part 2</b> on file for future reference, including signed confirmation that the post-work fire watch and monitoring have been completed.</li> <li>5. Sign off the final check on <b>Part 2</b>.</li> </ol>	<p><b>Required Precautions</b></p> <p><input type="checkbox"/> <input type="checkbox"/> The fire pump is in operation and switched to automatic.</p> <p><input type="checkbox"/> <input type="checkbox"/> Control valves to water supply for sprinkler system are open.</p> <p><input type="checkbox"/> <input type="checkbox"/> Extinguishers are in service/operable</p> <p><input type="checkbox"/> <input type="checkbox"/> Hot work equipment is in good working condition.</p> <p><b>Requirements within 35 ft. (10 m) of hot work</b></p> <p><input type="checkbox"/> <input type="checkbox"/> Shield combustible construction using listed (e.g., FM Approved) welding pads, blankets and curtains.</p> <p><input type="checkbox"/> <input type="checkbox"/> Remove or shield nonremovable combustibles using listed (e.g., FM Approved) welding pads, blankets and curtains.</p> <p><input type="checkbox"/> <input type="checkbox"/> Isolate potential sources of flammable gas, ignitable liquid or combustible dust/lint (e.g., shut down equipment).</p> <p><input type="checkbox"/> <input type="checkbox"/> Remove ignitable liquid, combustible dust/lint and combustible residues.</p> <p><input type="checkbox"/> <input type="checkbox"/> Shut down ventilation and conveying systems.</p> <p><input type="checkbox"/> <input type="checkbox"/> Remove combustibles and consider a second fire watch on opposite side of floor, wall, ceiling or roof when openings exist or thermally conductive materials pass through.</p> <p><input type="checkbox"/> <input type="checkbox"/> Is work on a combustible building assembly (e.g., torch-applied roofing)? If yes, provide <b>ADDITIONAL REQUIRED PRECAUTIONS</b> below.</p> <p><b>Hot work on/in closed equipment, ductwork or piping</b></p> <p><input type="checkbox"/> <input type="checkbox"/> Isolate equipment from service.</p> <p><input type="checkbox"/> <input type="checkbox"/> Remove ignitable liquid and purge flammable gas/vapor.</p> <p><input type="checkbox"/> <input type="checkbox"/> Prior to work, and/or during work, monitor for flammable gas/vapor. (LEL readings):</p> <p><input type="checkbox"/> <input type="checkbox"/> Remove combustible dust/lint or other combustible materials.</p> <p><input type="checkbox"/> <input type="checkbox"/> Is work on/in equipment with nonremovable combustible linings or parts? If yes, provide <b>ADDITIONAL REQUIRED PRECAUTIONS</b> below.</p> <p><b>Fire watch/fire monitoring the hot work area</b>                      Times listed are sufficient for majority. Use Table at back of permit for guidance for combustible concealed cavities, roof work or favorable factors.</p> <p><input type="checkbox"/> <input type="checkbox"/> Perform a continuous fire watch during hot work.</p> <p><input type="checkbox"/> <input type="checkbox"/> Perform a continuous fire watch post-work for  <input type="checkbox"/> 1 hour or Other _____ hours.</p> <p><input type="checkbox"/> <input type="checkbox"/> Perform fire monitoring for  <input type="checkbox"/> 3 hours or Other _____ hours.</p> <p><b>ADDITIONAL REQUIRED PRECAUTIONS:</b></p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
<p><b>HOT WORK BY</b></p> <p><input type="checkbox"/> Employee</p> <p><input type="checkbox"/> Contractor _____</p> <p><b>DATE</b> _____ <b>JOB NUMBER</b> _____</p> <p><b>LOCATION OF WORK (BUILDING/FLOOR/OBJECT)</b></p> <p>_____</p> <p><b>WORK TO BE PERFORMED</b></p> <p>_____</p> <p><b>NAME OF PERSON PERFORMING HOT WORK</b></p> <p>_____</p> <p><b>NAME OF PERSON PERFORMING FIRE WATCH</b></p> <p>_____</p> <p style="background-color: yellow; text-align: center;"><b>I verify the above location has been examined, the Required Precautions have been taken, and permission is authorized for this work.</b></p> <p><b>PERMIT AUTHORIZER (PRINT AND SIGN)</b></p> <p>_____</p> <p><b>THIS PERMIT EXPIRES ON (LIMIT AUTHORIZATION TO ONE SHIFT):</b></p> <p><b>DATE:</b> _____ <b>TIME:</b> _____ <input type="checkbox"/> AM <input type="checkbox"/> PM</p> <p style="border: 1px solid black; padding: 2px;"><b>Note:</b> Emergency notification on back of form.</p> <p><b>Additional FM Global Resources:</b>                      Property Loss Prevention Data Sheet 10-3, <i>Hot Work Management</i>                      Hot Work Permit form (F2630) via <a href="http://fmglobalcatalog.com">fmglobalcatalog.com</a>                      Online training at <a href="http://training.fmglobal.com">training.fmglobal.com</a>                      FM Approved equipment via <a href="http://fmapprovals.com">fmapprovals.com</a></p> <p style="text-align: center;"> F2630 © 2018 FM Global.                      (Rev. 11/2019) All rights reserved.</p>	

# Contact Information



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